

INTEROFFICE USE ONLY

PREV. ACCT. CLOSED _____ ACCT. # _____

Copy of Applicant's Driver's License/Other Identification Attached: Yes No



**CITY OF GREENBRIER
WATER/UTILITY AGREEMENT AND APPLICATION**

APPLICANT IS: **PROPERTY OWNER** **RENTER/TENANT**

This form must be accurately completed and provided to the City of Greenbrier prior to Water/Utility connection. By completing and signing this form, the customer agrees to and accepts all the terms, conditions, fees and expenses associated with the requested services.

I. PROPERTY OWNER (To be completed by renters only)

1. Name _____ Phone Number _____
Address _____

II. APPLICANT'S INFORMATION

1. Name and Spouse's Name (if applicable)

Social Security #: _____ Driver's License #/State: _____

2. Address for water to be turned on: _____

3. Mailing address if different: _____

4. Would you like to receive your bill through e-mail instead of a paper bill? Yes No

If yes, what is your e-mail address? _____

5. Place of employment and phone #: _____

6. Spouse's place of employment/phone #: _____

7. Have you ever had utilities in the City of Greenbrier? Yes No

If yes, in what name? _____ When? _____

8. Date to be turned on: _____

9. Lot number if new construction: _____

III. POLICIES: FEES AND EXPENSES

1. As the "homeowner" I agree to pay a \$25.00 service connection fee. I understand that this is a one-time charge and is fully payable prior to the water/utility connection. I understand that this fee is not refundable for any reason.

2. As the “renter” I agree to pay a \$25.00 service connection fee which is not refundable for any reason and a \$200.00 deposit prior to water/utility connection. The \$200.00 deposit secures payment of my water/utility bill. When utility service is disconnected, I understand that the \$200.00 deposit will be applied toward my final bill. I also understand that after the deduction from my final bill, the remainder of the deposit will be mailed to me within 15 business days.
3. I understand that if my service is disconnected for non-payment, I must first pay the outstanding bill balance. Additionally, I agree to pay a \$50.00 reconnection fee for reconnection during office hours (8:00 a.m. to 4:00 p.m.), a \$100.00 reconnection fee for reconnection after office hours, or a \$150 reconnection fee for weekends/holidays.
4. I agree to pay a \$30.00 fee for any returned payment, which includes automatic bank draft.
5. I understand that if I, or anyone else, tamper with or work on any water meter without the written permission of the municipality, I agree to pay a \$100.00 tampering fee. Additionally, if I have 2 or more offenses, I understand I may have a civil lawsuit filed against me for damages.
6. In the event my account is placed with an outside agency for collection, I agree to pay all collection cost, court cost and attorney fees that may be incurred to collect the balance due.
7. I have received and agree to the “Policies” provided by the City of Greenbrier. I have read and accept all terms and conditions of this agreement. I further agree that my signature constitutes not only my acceptance of this agreement, but also that of any additional household member, and understand that I will be held responsible for any violation of the policy.
8. All the information contained herein is true and accurate to the best of my knowledge and belief that all this information and signatures are here and made as my inducement for the City of Greenbrier to accept this agreement.
9. For E-billing customers only: I authorize the City of Greenbrier to send electronic billings to the above email address. I understand it is my responsibility to notify the City of Greenbrier if there is any change to the e-mail on file.
10. FOR ALL CUSTOMERS: I understand failure to receive bill does not prevent my account from penalties accrued after the 20th of the month if unpaid. I understand my services will be disconnected and will be subject to a reconnection fee if payment is not received.

DATE SUBMITTED: _____

 APPLICANT SIGNATURE

 PHONE NUMBER