

**AGENDA  
BOARD OF MAYOR & ALDERMEN  
REGULAR MEETING  
JANUARY 3, 2022**

*Public Hearing/Citizen Comments regarding:*

1.0 **Call to Order**

1.1 Roll Call

1.2 Prayer/Moment of Silence

1.3 Pledge of Allegiance to the American Flag

1.4 Adoption of the Agenda

1.5 Approval of minutes from the regular meeting of the Board of Mayor and Aldermen held on December 6, 2021.

1.6 Presentations/Memorials

1.7 Communications from the Mayor

1.8 Communication from the Aldermen

1.9 Communications from the City Attorney

1.10 Reports from Department Heads

2.0 **Old Business**

3.0 **New Business**

3.1 Discuss and possibly take action on the monthly water and sewer adjustments in the amount of \$2133.69.

4.0 **Adjournment**

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Tracy Coleman, Executive Assistant

**MINUTES  
BOARD OF MAYOR & ALDERMEN  
REGULAR MEETING  
DECEMBER 6, 2021**

***Public Hearing/Citizen Comments regarding:***

There were no citizens comments

1.0 **Call to Order** by Mayor Adcock at 7:00pm

1.1 Roll Call

**Present:**

Alderman Chris Davis  
Alderman Bill Deaver  
Alderman Jeff DeLong  
Alderman Billy Ray Dorris  
Alderman Steve Higdon  
Alderman Sam Owen  
Mayor Lanny Adcock

**Also Present:**

Police Chief Randy Pack  
Executive Assistant Tracy Coleman  
Executive Assistant Lauren Tisdale  
Parks Director Rory Osborne

**Absent:**

Fire Chief Kyle Hamill  
City Recorder Stephanie Toland

1.2 Prayer/Moment of Silence- Pastor Joey Jones

1.3 Pledge of Allegiance to the American Flag

1.4 Alderman Owen moved to adopt the agenda. Alderman Higdon seconded the motion and passed with a 7-0 roll vote.

1.5 Alderman Higdon moved to approve minutes from the regular meeting of the Board of Mayor and Aldermen held on November 1, 2021. Alderman Dorris seconded the motion and passed with a 7-0 roll vote.

1.6 There were no Presentations/Memorials

1.7 Communications from the Mayor

- Due to the negotiations with Springfield Water for lower rates, the City has saved \$31,414.00 in the last 3 months.
- We no longer have to pay \$400 per water tap
- Thanks to everyone who participated and assisted with the parade.
- Mentioned the passing of Billy Wilson

## 1.8 Communication from the Aldermen

- Alderman Dorris suggested before the fields are named after anyone that it be presented to the board for approval. Also suggested a wall of fame board to recognize the folks responsible for making the ball park the success it is today.
  - Mayor Adcock advised Alderman Dorris for the parks board to discuss a plan and present to the BOMA
- Alderman Owens mentioned a hedge growing at the corner of Rose and Mitchell making it hard to see pulling out. Wasn't sure if it was privately owned or City.
  - Mayor Adcock advised City would look into it.
- Thank the Chief, EMS, City employees for all they do.

## 1.9 There were no communications from the City Attorney

## 1.10 Reports from Department Heads

- Chief Pack reported Officer Rodriguez recovered a stolen vehicle
- Parks Director Rory Osborne thanked everyone for their help with the parade and afternoon activities. The City float won the Best Decorated Float award. Parks Board will finalize the park master plan at the December 16<sup>th</sup> meeting and present it to the Board in January.

## 2.0 Old Business

- 2.1 Alderman DeLong moved to approve Ordinance 21-23 on second reading. An ordinance to amend Ordinance 17-04, being an ordinance to amend Title 12, Chapter 1, Section 101 of the Greenbrier Municipal Code, being the Standard Building Code for the City of Greenbrier. Alderman Owen seconded the motion and passed with a 7-0 roll vote.
- 2.2 Alderman Davis moved to approve Ordinance 21-24 on second reading. An ordinance to amend the Greenbrier Zoning Ordinance and official zoning map of the City of Greenbrier, Tennessee, by rezoning one parcel from RB (medium residential density) to RC (high residential density) zoning district. Alderman Owen seconded the motion and passed with a 7-0 roll vote.
- 2.3 Alderman Davis moved to approve Ordinance 21-25 on second reading. An ordinance to amend the Greenbrier Zoning Ordinance and official zoning map of the City of Greenbrier, Tennessee, by rezoning one parcel from Residential to CB (commercial) zoning district. Alderman Owen seconded the motion and passed with a 7-0 roll vote.
- 2.4 Alderman Dorris moved to approve Ordinance 21-26 on second reading. An ordinance replacing Municipal Code 15-127 and adopting by reference State Traffic Offenses and Rules of the Road. Alderman Deaver seconded the motion and passed with a 7-0 roll vote.

**3.0 New Business**

- 3.1 Alderman Dorris moved to approve Resolution 21-12. A resolution in support of transitioning the City's public safety radio system to the State of Tennessee Advanced Communication Network (TACN). Alderman Owen seconded the motion and passed with a 7-0 roll vote.
- 3.2 Alderman Dorris moved to discuss and possibly take action on the monthly water and sewer adjustments in the amount of \$3408.49. Alderman Owen seconded the motion and passed with a 7-0 roll vote.
- 4.0 Alderman Davis moved to adjourn. Alderman Dorris seconded the motion and passed with a 7-0 voice vote.

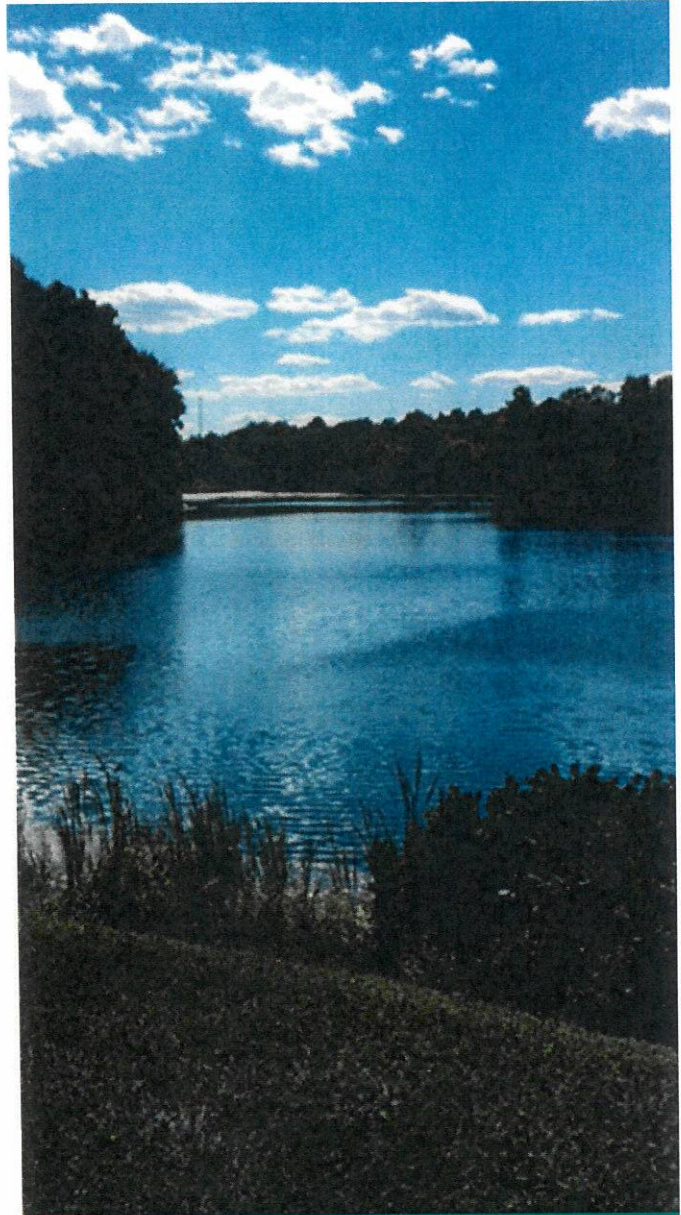
**MEETING ADJOURNED AT 7:27**

\_\_\_\_\_  
Mayor Lanny Adcock

Attest: \_\_\_\_\_  
Stephanie Toland, City Recorder

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# Parks and Recreation 2022



DECEMBER 22

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City of Greenbrier Parks  
Authored by: Rory Osborne



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# Parks and Recreation Report

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## What's Going On

### Baseball/Softball

In January, and February we will be doing some field work to prepare for the spring season

Fertilize playing fields has been completed

Shut down irrigation system for the winter completed

Pressure washing bleachers, area around bleachers concession stand

Fence repair are ongoing projects

Just a few projects that will be worked on, will be a lot more

Uniform bids are out now for the 2022 spring season

We will be hosting the AA 7-8 Dixie Youth State Tournament July 7<sup>th</sup> 2022

### Playgrounds

Cleaning leaves off of all the playgrounds

Regular safety checks on all equipment

There will be some bush trimming around the playground at the soccer park

We had some graffiti on the playground equipment at Graham Park cleaned it off

### Park Board

The next park board meeting is January 20<sup>th</sup> 2022 6:00

The Park Master Plan was presented and approved at the December meeting

We will start event planning this month for 2022

### Security

We have WIFI at our parks now, and do have off site monitoring of the cameras at the soccer, and baseball/softball parks

Need some kind of security at Graham Park

### Things we need

Storage shed for the concession Stand

New field house to keep our equipment in, and field supplies

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L-screen, servicing for the batting cage

We have a plan for the storage buildings at the baseball/softball park

### Events

The Christmas event, and parade went very well

In January we will start having event planning meetings for 2022

July 3<sup>rd</sup>, 4<sup>th</sup> event in the park, State Tournament and make plans for more

### Director Comments

I truly believe that our parks are a place for community to come together to play, have events, and socialize. In January the Park Master Plan will be presented to the board It is our plan for the future of our parks. We have the opportunity with the parks we currently have, the lake being a unique gem to develop for our community that will offer each of use a reason to stay home to play, and enjoy. I look forward to the future work to develop the parks in our city

Thanks

Rory Osborne

Parks and Recreation Director





GFD Activity Report for the period of November 1<sup>st</sup> – November 30<sup>th</sup>, 2021

*November 1<sup>st</sup> – November 30<sup>th</sup>, 2021 Response Statistics Inside City Limits*

**Total Responses INSIDE City Limits: 49 – Average Manpower per Incident: 2**

- *Overall Average Response Time Inside City Limits: **05:55***

*\* Average Response time indicates the amount of time elapsed between when GFD is notified and when GFD arrives on scene.\**

1. Fires:
    - a. Building fire: 1
  2. Rescue / EMS Incidents:
    - a. EMS assist/medical emergency: 30
    - b. Motor vehicle accident with injuries: 2
    - c. Motor vehicle accident with no injuries: 2
  3. Hazardous Materials/Conditions Responses:
    - a. Carbon monoxide incident: 1
  4. Miscellaneous Responses:
    - a. Person in distress, other: 1
    - b. Public service assistance: 1
    - c. Unauthorized burning: 1
    - d. Dispatched & cancelled en route: 1
    - e. No incident found on arrival: 2
    - f. Authorized, controlled burning: 3
    - g. Smoke scare, odor of smoke: 1
    - h. False alarm, false call: 2
    - i. Unintentional transmission of alarm, other: 1
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*November 1<sup>st</sup> – November 30<sup>th</sup>, 2021 Response Statistics OUTSIDE City Limits*

**Total Responses OUTSIDE City Limits: 24 (Primary County District); 9 (Mutual Aid)**

**Average Manpower per Incident: 3**

- *Overall Average Response Time Outside City Limits: **08:22***

*\* Average Response time indicates the amount of time elapsed between when GFD is notified and when GFD arrives on scene.\**

1. Fires:
  - a. None.
2. Rescue / EMS Responses:
  - a. EMS assist/Medical emergency: 11
  - b. Motor vehicle accident with injuries: 1
  - c. Motor vehicle accident with no injuries: 5



3. Hazardous Materials Responses/Hazardous Condition:
  - a. Gas leak (natural gas or LPG): 1
4. Miscellaneous Responses:
  - a. Public service assistance, other: 2
  - b. Assist invalid: 1
  - c. No incident found on arrival: 2
  - d. Dispatched and cancelled en route: 1
5. Mutual aid given – Other fire department districts
  - a. Building fires: 2
    - i. 2388 Martin Covington RD
    - ii. 2972 West County Farm RD
  - b. Brush, grass fire: 1
  - c. Carbon monoxide incident: 1
  - d. Gas leak (natural gas or LPG): 1
  - e. EMS assist/Medical emergency: 1
  - f. False alarm, false call: 1
  - g. Carbon monoxide detector activation with no CO: 1
  - h. Dispatched and cancelled en route: 1

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**TOTAL RESPONSES: 82**

**TOTAL UNANSWERED CALLS FOR SERVICE: 7**

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End of report.

Respectfully submitted,

Kyle Hamill  
Fire Chief

# GREENBRIER POLICE DEPARTMENT

## MONTHLY REPORT

### NOVEMBER 2021

City Court	\$18,948.00
State Litigation Tax	-\$1,585.06
Dept of Safety Fines	\$0.00
<b>Total City Court Revenue</b>	<b>\$17,362.94</b>
General Sessions Revenue	\$639.35
Other Revenue	\$0.00
<b>Total Revenue</b>	<b>\$18,002.29</b>

Year to date Revenue	
July	\$12,109.29
August	\$12,739.99
September	\$10,576.42
October	\$11,772.78
November	\$18,002.29
December	\$0.00
January	\$0.00
February	\$0.00
March	\$0.00
April	\$0.00
May	\$0.00
June	\$0.00
<b>Total</b>	<b>\$65,200.77</b>

### DEPARTMENT TOTALS

City Citations	138
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Year to date Officer Cost	
July	\$ 748.00
August	\$ 715.00
September	\$ 572.00
October	\$ 682.00
November	\$ 1,243.00
December	\$ -
January	\$ -
February	\$ -
March	\$ -
April	\$ -
May	\$ -
June	\$ -
<b>Total</b>	<b>\$ 3,960.00</b>

Year to date Drug Fund Revenue	
July	\$0.00
August	\$35.63
September	\$59.38
October	\$47.50
November	\$91.20
December	\$0.00
January	\$0.00
February	\$0.00
March	\$0.00
April	\$0.00
May	\$0.00
June	\$0.00
<b>Total</b>	<b>\$233.71</b>

**WEEKLY CITATION COUNT FOR NOVEMBER 2021**

	1st-6th	7th-13th	14th-20th	21st-27th	28th-30th	TOTAL					
	0	0	0	0	0	0					
204 JONES	3	3	3	2	0	11					
206 BURROUGHS	1	0	1	0	0	2					
208	0	0	0	0	0	0					
209 MILLS	2	1	1	0	0	4					
210 SCOTT	5	5	6	0	3	19					
211 RODRIGUEZ	0	5	4	0	1	10					
212 MANOLOULES	5	5	6	0	0	16					
213 MALONE	21	18	15	5	5	64					
214 MORALES	3	7	2	0	0	12					
<b>TOTAL</b>	<b>40</b>	<b>44</b>	<b>38</b>	<b>7</b>	<b>9</b>	<b>138</b>					
<b>ANIMAL CONTROL</b>											
REPORTS	17										
CITATIONS	3										

Fund: 110 City Court Clerk

G/L Account	Description	Debit	Credit
110-11211	Cash In Bank Account No.-1 - Checking		\$18,948.00
110-21500-MTF	Due To Others	\$107.35	
110-21500-SLH	Due To Others	\$53.90	
110-21500-TBICB	Due To Others	\$1,423.81	
110-27150	Officer Cost	\$1,243.00	
110-29900	Fee/commission Account	\$81.69	
110-35110	City Court Fines And Costs	\$14,434.50	
110-35111	Animal Control	\$50.00	
110-35120	City Litigation	\$1,553.75	
<b>Total:</b>		\$18,948.00	\$18,948.00

## Public Works - December 2021

Pot Holes Repaired	70
Dress Ups	6
Ditching	1
Street Signs Replaced	3
Loads of Gravel Hauled	6
Limb Pick-Ups	1 City Wide Round
Right of Ways Mowed	
misc. stuff	insurance meeting,
	5 days cleaned trucks/
	shop, 3 days cleaned
	around lift stations,
	worked on a door at
	city hall, 3 days worked
	at the sewer plant getting
	dump pad ready, 2
	days worked at the
	plant replacing a
	motor, 1 day took pump
	to Nashville, 1 day
	went to Clarksville,
	1 day had an Acid spill
	at city hall

## Water/Sewer - December 2021

Water Leaks	3
Water Taps	
Sewer Taps	
Sewer Stop Ups	1
Cut-offs	36
Reconnects	32
Meters Read	2814
Hydrants Flushed	
Back Flows Tested	1
Shut Offs Changed	1
Meters Replaced/ Tested	3
Meter Box Replaced	1
Monthly Water Samples	13
Daily Water Samples	
Locates	126
Sewer Main/Services Repaired	1
Overflows	1
Stations Worked On	7
Stations Read	33 Daily
Stations Cleaned Out	
Things found in Sewer this month	
Clean Outs Repaired	